

90-800.4. AUTHORIZATION TO REPAY GR FUNDS

A. General

All GR applicants/recipients must agree to authorize SSA to reimburse the County from their first SSI/SSP payment (retroactive lump sum payment) for GR benefits received, beginning with the day the individual is eligible for SSI benefits. If the individual becomes eligible for SSI, SSA will send the amount of GR payments the recipient received while the SSI eligibility determination was being made to ORR. This authorization, which must be signed and dated by both the client and the worker, is the SSP 14.

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B. When to Complete the Authorization for Reim- bursement of Interim Assistance

The Authorization for Reimbursement of Interim Assistance expires at the end of one year; after SSI begins or reinstates payments; or upon denial of an SSI application, if the client does not file a timely appeal of that denial. After the effective life of the authorization ends, HHS may not use the authorization to reimburse the County, so workers must ensure that each case file contains a current Authorization for Reimbursement of Interim Assistance.

Follow the steps in [C](#), below, to complete an Authorization for Reimbursement of Interim Assistance:

- at intake
- at redetermination
- whenever a client's SSI application is denied and the client reapplies for SSI instead of appealing the denial.

Whenever workers find out that a client's SSI claim has been denied and he/she has reapplied for SSI instead of filing an appeal, complete a new Authorization for Reimbursement of Interim Assistance.

C. How to Complete the Authorization for Reim- bursement of Interim Assistance

The table below shows the actions that the worker must take to complete the Authorization for Reimbursement of Interim Assistance.

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How to Complete the Authorization for Reimbursement of Interim Assistance
(continued)

Step	Action
1	<p>On two copies of the Authorization form:</p> <ul style="list-style-type: none"> • print the applicant’s name, Social Security number, address, County IA Agency (San Diego County), and GR Code (05470) in the blanks near the top of the form; • check either the “Initial Claim Only” box or “Posteligibility Case Only” box near the top of the form; and • have the applicant sign and date the form on Page 2. <p>Workers will check the “Posteligibility Case Only” box only if it is verified that the individual has received SSI payments in the past and is now in suspense status or termination status per SSA. When in doubt, check the “Initial Claim Only” box.</p>
2	<p>Sign each form on Page 2, and write in or date stamp worker number and the date.</p> <p>SSA establishes the protective filing date for SSI eligibility as the date HHSA receives the Authorization for Reimbursement of Interim Assistance for an individual, who may later apply for SSI for the first time. The date the worker signs the form is considered the date HHSA received the form.</p>
3	<p>Distribute the copies of the form as follows:</p> <ul style="list-style-type: none"> • give one copy to the applicant; and • image the second copy in the case file.

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D. Automated Interim Assistance Reimbursement

When an applicant or recipient applies for SSI/SSP while receiving GR benefits, a match will occur with the federal government’s SSI/SSP pending files.

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**E.
Client Has
Applied for
IAP Funds in
another
County**

GR recipients who have applied for IAP while receiving GR in another county will be listed on the State Interim Assistance Reimbursement Exception Listing. ORR will contact the other county to request reimbursement prior to the SSI benefits being sent to the SSI recipient.
