

County of San Diego, Health and Human Services Agency (HHS)
General Relief Program Guide (GRPG)

Personal property

Number

90-300.04

Page

1 of 3

Revision Date:

December 1, 2021

A. Background:

This section provides information on the personal property requirements for the General Relief (GR) Program.

Purpose:

This section has been reformatted and updated with non-citizen references.

Policy:

B. Personal Property Value and Definition

The value of personal property will be determined at intake, redetermination, and whenever there is new or conflicting information. Except for the property values excluded in General Relief Program Guide (GRPG) 90-300.9, personal property includes all property, not considered real property, owned or being purchased by the customer, the customer's spouse, or minor children. Encumbrances are allowed in establishing the value of personal property.

Personal property includes:

- Cash and liquid resources.
- Personal effects.
- Motor vehicles.
- Dwelling type vehicles.

C. Property Considered Liquid Resources

Property considered liquid resources are:

- Cash.
- Checking and savings accounts.
 - See GRPG 90-300.7.
- Securities, including stocks and bonds.
 - See GRPG 90-300.8.
- Negotiable instruments.
 - See GRPG 90-300.8.
- Life insurance with Cash Surrender Value (CSV).
 - See GRPG 90-300.7.
- Other evidence of indebtedness such as notes, mortgages, and trust deeds held by the customer, their spouse, or minor children.
 - See GRPG 90-300.8.

The allowable limit for liquid resources is \$50 in any one or combination of these resources.

D. Property of Sponsors of Non-Citizens

When a sponsored non-citizen states that their sponsor is making an item of property available to them, that property will be included as the non-citizen's own property for the determination of eligibility.

**County of San Diego, Health and Human Services Agency (HHSA)
General Relief Program Guide (GRPG)**

Personal property

Number

90-300.04

Page

2 of 3

E. Acquisition of Excess Personal Property

If a recipient acquires excess liquid assets and/or other personal property through a lump sum payment, inheritance, lottery, or other means the Human Services Specialist (HSS) will follow the action in the table below.

Step	Action
1	Discontinue aid immediately, timely and adequate notice is required.
2	Process a collection of GR aid paid. See GRPG 90-400.5.N on Lump Sum Payments.
3	Clearly narrate the extent and value of the acquired assets.
4	Advise the recipient in writing, that should they apply for aid in the future, a determination will be made for transfer of property for the purpose of becoming eligible for assistance. At the same time, advise the applicant that for each expenditure over \$25, a receipt will be required. See GRPG 90-300.12 for Transfer of Property.

F. Appreciated Property

If the customer declares or the HSS suspects that property has appreciated in value from the value determined through standard methods, then the property must be evaluated at the appreciated value for inclusion in personal property. Antique, classic (over 15 years old and possibly restored) or custom vehicles are common examples. Customers owning such vehicles or property must report current market value and condition of the property.

The HSS must set an appraised value for the property item by using resources such as newspaper advertising or contact with dealers, collectors, and clubs. If the customer disagrees with this appraisal, the customer must provide three appraisals by dealers, collectors, or clubs specializing in the property item, insurance adjusters, or personal property appraisers.

Each appraisal and documentation must identify the property, its condition, its current market value, and the appraiser's name and company or club affiliation.

G. Assignment of Interest

Form 11-5A HHSA GR Referral for Assignment of Interest, must be taken on all potential sources of revenues such as settlements of civil claims, trust deeds, estates, farm crops, fishing catches, mining claims, and timber, oil, and mineral rights.

Procedures:

None

Program Impacts:

None

References:

County Policy

Sunset Date:

This policy will be reviewed for continuance by November 30, 2024.

County of San Diego, Health and Human Services Agency (HHSA)
General Relief Program Guide (GRPG)

Personal property

Number
90-300.04

Page
3 of 3

Approval for Release:

AW, 11-18-21

Rick Wanne, Director
Self-Sufficiency Services