

**County of San Diego, Health and Human Services Agency (HHSA)
General Relief Program Guide (GRPG)**

Pre-Application

Number

90-250.4

Page

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Revision Date:

December 1, 2021

A. Background:

This section provides information regarding the pre-application procedures for obtaining medical verification for the General Relief (GR) Program.

Purpose:

This section has been reformatted and references to Low Income Health Program (LIHP) have been removed.

Policy:

B. Statement Concerning Employability

All applicants identified as potentially eligible for GR and who indicate they are unable to perform the work project shall be required to complete a statement concerning the applicant's employability.

C. Unable to Perform Work Project

When the pre-application Human Services Specialist (HSS) identifies an applicant as potentially eligible for GR and the applicant indicates that they are unable to perform a work project, the pre-application HSS shall follow the action in the table below.

Step	Action						
1	Require the applicant to complete and sign the 11-65 HHSA Applicant's Statement of Employability form. The 11-65 HHSA is to be imaged in the case file.						
2	Give the applicant the option of having the County schedule and pay for a General Relief Employability Evaluation (GREE) appointment for them or going to a private provider. Applicants that choose to go to a private provider will be responsible to pay for any costs incurred.						
	<table border="1"> <thead> <tr> <th>If the applicant chooses to ...</th> <th>Then the applicant shall be given ...</th> </tr> </thead> <tbody> <tr> <td>have the County pay for the employability evaluation,</td> <td>a GREE appointment.</td> </tr> <tr> <td>go to a private provider,</td> <td>an 11-45 HHSA or CSF 24 and advised that the completed 11-45 HHSA or CSF 24 must be returned at the time of the intake interview. The verification checklist must indicate that an employability evaluation is a required item to return for the intake interview.</td> </tr> </tbody> </table>	If the applicant chooses to ...	Then the applicant shall be given ...	have the County pay for the employability evaluation,	a GREE appointment.	go to a private provider,	an 11-45 HHSA or CSF 24 and advised that the completed 11-45 HHSA or CSF 24 must be returned at the time of the intake interview. The verification checklist must indicate that an employability evaluation is a required item to return for the intake interview.
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D. County Medical Services (CMS) Referrals

CMS helps indigent adult county residents get medical care. With the implementation of the Affordable Care Act (ACA), applicants should be eligible for Medi-Cal and must be referred to apply for Medi-Cal, if they are not already receiving it. A need for CMS benefits should be very rare.

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Procedures:

None

Program Impacts:

None

References:

County Policy

Sunset Date:

This policy will be reviewed for continuance by November 30, 2024.

Approval for Release:

AW, 11-18-21

Rick Wanne, Director
Self-Sufficiency Services