

## 90-120.8. COMMUNICATION

### A. General

This section provides information on the communication between the FRCs and RRCs regarding the substance abuse treatment.

GRPG Letter #73 (1/14)

### B. Substance Abuse Services Liaisons

To facilitate communication between RRCs, each FRC shall appoint a liaison and back up. Names, phone numbers, and mail stops of liaisons shall be given to the GR Program Specialist, and updated as needed. That information will be given to all providers and Behavioral Health Services (BHS) staff.

GRPG Letter #73 (1/14)

### C. Communication

To ensure efficient delivery of service, the following information shall be communicated to RRCs with updates as soon as possible:

When	What	Means of Communication
Pre-application	Applicant's name & SSN	Form 11-90 HHSA
Intake	Disposition of application	Form 11-90 HHSA
	<ul style="list-style-type: none"> <li>• Orientation appointment date/time</li> <li>• Work Project schedule</li> <li>• Benefit distribution date</li> <li>• GR Work Project Orientation date</li> <li>• SSI Advocacy appointments/ hearings, if known</li> <li>• Other appointments known to HHSA</li> </ul>	Form 11-90 HHSA
Granted	Discontinuance of aid for any reason	Information gram or phone call to RRC
	Good cause found	Information gram or phone call to RRC

*Continued on next page*

## 90-120.8. COMMUNICATION, Continued

---

Communica-  
tion  
(continued)

When	What	Means of Communication
	Orientation appointment date/time, if applicable	Form 11-90 HHSA
	<ul style="list-style-type: none"><li>• Work Project schedule</li><li>• Warrant distribution date</li><li>• GR Work Project Orientation date</li><li>• SSI Advocacy appointments/ hearings, if known</li><li>• Other appointments known to HHSA</li></ul>	Form 11-90 HHSA

GRPG Letter #73 (1/14)

---