

**County of San Diego, Health and Human Services Agency (HHS A)
General Relief Program Guide (GRPG)**

Pre-Application Requirements for Substance Abuse Services

Number
90-120.3

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Revision Date:

December 1, 2021

A. Background:

This section provides information on substance abuse services requirements during the pre-application process.

Purpose:

To provide information about substance abuse services requirements during pre-application. This section was updated to reference updated guidance for the Regional Transportation Pass for General Relief recipients.

Policy:

B. Regional Transportation Pass Policy:

See General Relief Program Guide (GRPG) 90-600.4.E for the Regional Transportation Pass policy regarding transportation payments.

C. Scheduling for Substance Abuse Services:

The Regional Recovery Centers (RRCs) will provide General Relief Family Resource Centers (FRCs) with schedules for Orientation. When the Human Services Specialist (HSS) determines that an applicant needs a referral to substance abuse services based on the "reasonable suspicion" criteria, the Scheduling Clerk will take the actions in Processing Guide 90-120.3A.

D. Pre-Application HSS:

When an individual is referred to substance abuse services Orientation, the Scheduling Clerk will schedule the individual directly into orientation prior to the General Relief Intake appointment, if possible.

When an individual is referred to a substance abuse services orientation, the pre-application HSS will take the actions in Processing Guide 90-120.3A.

E. Substance Abuse Services Cooperation:

Cooperation with substance abuse services for pre-application includes agreeing to cooperate with the substance abuse services program.

F. Verification of Substance Abuse Services Cooperation:

Verification of cooperation consists of:

- Form 11-89 HHS A Substance Abuse Services Appointment Letter with the RRCs stamp or signature.
- Report from RRC on form 11-90 HHS A Substance Abuse Services Orientation Sign-In Log that applicant was cooperative.
- Form 11-114 HHS A Waitlist Attendance Log showing that applicant on the waitlist is complying with waitlist activities.

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Procedure:

Follow the actions in the policies above and Processing Guide 90-120.3A for the Pre-Application requirements for substance abuse services.

Program Impacts:

None

References:

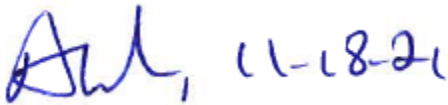
W&I Code Section 17001.51

County Administrative Code Section 258.1

Sunset Date:

This policy will be reviewed for continuance by November 30, 2024.

Approval for Release:



Rick Wanne, Director
Self-Sufficiency Services