

**County of San Diego, Health and Human Services Agency (HHSA)
Program Guide Special Notice**

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Effective Date:

January 1, 2023

Background:

Employees in California are required to be paid the minimum wage as required by state law, with certain exemptions. The current California minimum wage is \$15.00 per hour; and \$14.00 per hour for businesses with less than 26 employees.

Purpose:

To inform eligibility staff of the increase in the statewide minimum wage and its impact on CalWORKs, CalFresh, Employment Services (ES), and CalFresh Employment and Training (E&T).

Policy:

Effective January 1, 2023, the California minimum wage will increase to \$15.50 per hour (including businesses with less than 26 employees). Refer to CalWORKs Program Guide (CPG) 44-270.F and CalFresh Program Guide (CFPG) 63-282 for guidance on Prospective Budgeting and Reasonably Anticipated Income.

Procedure:

CalWORKs and CalFresh Programs

Individuals are expected to report income reflecting the minimum wage increase beginning in the SAR 7 data month of January 2023 or Redetermination/Recertification/Renewal (RRR) month of February 2023.

Customers are required to report mid-period when their income exceeds their Income Reporting Threshold (IRT). If the customer reports a pay increase prior to January 1, 2023, use current reporting regulations to determine when the change of income should be used in the budget. Refer to CPG 44-270.G and CFPG 63-283 for further guidance on Mandatory Mid-Period Reports and refer to CPG 44-270.H and CFPG 63-284 on Voluntary Mid-Period Reports.

ES

Employment Case Managers (ECMs) must perform the Simplified CalFresh Program (SCFP) Calculation to determine the maximum number of hours that a participant can be required to participate in a Work Experience (WEX) or Community Service (CS) assignment. ECMs must use the minimum wage of \$15.00 when completing such a calculation through December 31, 2022. Refer to CPG 10-050.A and CalWORKs Processing Guide No. 10-050.A1 for further guidance.

CalFresh

State and federal minimum wages are used in the following computations:

- California Food Assistance Program (CFAP) Work Requirements (CFPG 63-156)
- Work Registration Requirements (CFPG 63-901)
- Voluntary Quit (CFPG 63-159)
- Student Eligibility Requirements (CFPG 63-162)
- Work Incentive Nutrition Supplement (WINS) Eligibility (CFPG 63-420)
- E&T Work Requirement (CFPG 63-901)
- E&T Exemption Criteria (CFPG 63-901)

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- Determination of Workfare Hours (Processing Guide 63-901)

Impacts:

None

References:

All County Information Notice (ACIN) No. I-57-22

Sunset Date:

This policy will be reviewed for continuance by January 31, 2024.

Approval for Release:

 for:

Rick Wanne, Director
Self-Sufficiency Services