March 06, 2014

CalWORKs Program Guide Letter No. 319

Subject: UPDATES TO CPG 10-100 COMMUNITY SERVICE - WORK EXPERIENCE (WEX)

Effective Date: Upon Receipt.

References: Eligibility And Assistance Standards (EAS) 42-700; All County Letter (ACL) NO. 13-56; County Policy

Purpose: To provide CalWORKs Welfare-to-Work (WTW) Employment Services staff with updated information regarding:
- The need to develop Regional Cooperative Agreements with Work Sites
- Maintenance of a Regional Work Site Database
- Updates to CalWORKs Program Guide (CPG) Section 10-100

Background: State regulations require that:
- Work Experience (WEX) opportunities are provided for WTW participants to assist in providing basic job skills, enhancing existing job skills in a position related to the participants’ experience or in providing a needed community service that will lead to employment.

- Community Service Remote (CSR) opportunities are provided for those residing in remote areas which precludes their participation in regular employment and/or other WTW activities. Specifically, exclusive of the time necessary to transport family members to a school or place providing care, CSR is to be made available to participants:
  - Who reside more than two hours round trip from employment or other WTW activity sites; or
  - If walking is the only available means of transportation and the round trip is more than two miles.

The Employment Service (ES) Providers in each Region are responsible for developing WEX and CSR Work Sites.
Employment Services Providers will be responsible for developing and maintaining their own Regional Cooperative Agreements and Work Site Database.

The following Sections have been updated in the online CPG:

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Changes to the CPG are highlighted text.

No Impact

The CalFresh (CF) and General Relief (GR) Employment & Training Programs will continue to monitor their own work sites.

No impact to other Programs.

QC will cite the appropriate error on any case that does not comply with the requirements outlined in this material.

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Eligibility Operations

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