

**County of San Diego, Health and Human Services Agency (HHSA)
CalWORKs Program Guide**

Unrelated Adult in the Home

Number

43-100.B

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Revision Date:

May 1, 2022

Background:

When an Unrelated Adult (UA), other than a bona fide lodger, roomer or boarder resides with a CalWORKs family, they are required to make a financial contribution to the Assistance Unit (AU) not less than what it would cost to provide themselves with an “independent living arrangement” (ILA).

Purpose:

The purpose of this revision is to update the CalWORKs Program Guide (CPG) Chapter 43-100 to current formatting standards. With this revision, CPG sections 43-100.C Unrelated Adult Male and 43-200.D Misuse of Funds have been combined into one section 43-200.B Unrelated Adult in the Home.

Policy:

A UA is defined as an individual 18 years of age or older and not related by blood or marriage to any member of the AU or to the unaided unborn of an aided pregnant person living in the home.

A UA living in the home is considered a bona fide lodger, roomer or boarder upon the written statement of the CalWORKs recipient and supported by the following:

- Evidence that income from the lodger, roomer or boarder is reported for income tax purposes
- Possession of a license to operate a rooming house
- Evidence that living quarters are furnished separate and apart from that occupied by the CalWORKs family
- Receipts indicate payment of room rent or room and board

The UA and the CalWORKs recipient must complete and sign Form CW 71 *Statement of Cash Aid Adult and Unrelated Adult* outlining the ILA for the unrelated adult. The ILA amount must be equal to or greater than the sum of the CalWORKs in-kind income values of a one-person household for housing, utilities, and food.

If the customer fails to submit form CW 71, they are considered to be withholding information essential for the determination of eligibility and therefore aid will be denied or discontinued.

Misuse of Funds

State regulations require that a referral be made to the Bureau of Public Assistance Investigations (BPAI) if the UA refuses to sign form CW 71. If the UA refuses to sign form CW 71 and does not provide an explanation as to how they are supporting themselves, this is considered a misuse of the CalWORKs funds as it is assumed that the CalWORKs funds are being utilized to assist in the support of the UA. Additionally, it is considered a misuse of funds if the customer reports that the UA is not contributing per the ILA contribution amount.

A referral to BPAI should also be done for potential misuse of funds if the following persons are living with a CalWORKs recipient, do not have their own source of income and refuse to apply for public assistance:

- A stepparent and their child(ren)

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- An adult child or children and their legal dependents
- A UA's income is not at least equal to an ILA

References:

WIC 11351.5
EAS 43-109

Sunset Date:

This policy will be reviewed for continuance by May 31, 2025

Approval for Release:



Rick Wanne, Director
Self-Sufficiency Services