

**County of San Diego, Health and Human Services Agency (HHSA)
CalWORKs Program Guide**

Verification and Monitoring Procedure

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Revision Date:

09/01/18

Background:

Eligibility Workers will not ask for nor require applicants and recipients to provide verification of school attendance at application nor annual redetermination, with the exception of pregnant or parenting teens for the purposes of Cal-Learn.

Purpose:

This section has been revised to remove the informing notice (07-31C HHSA) signature requirement.

Policy:

Regular Attendance

A child is presumed to be attending school unless he or she has been deemed a chronic truant pursuant to Section 48263.6 of the Education Code.

Home School Programs

Home school programs are acceptable, as long as:

- The home study program is recognized by the school district
- An agreement has been entered into with the school district

Informing Requirements

All applicants and recipients of CalWORKs must be informed of school attendance requirements. The worker will inform applicants and recipients of California's compulsory education law, which requires everyone between the ages of six and 18 years of age to attend school, except 16 and 17 year olds who have graduated from high school or passed the California High School Proficiency Exam (CHSPE) and obtained parental permission to leave.

The informing requirement is met by utilizing form 07-31C HHSA - CalWORKs School Attendance Requirement Information.

- A 07-31C HHSA must be provided to all CalWORKs customers at application and at their annual renewal; and must be included in the application and renewal packets
- The worker must document in case comments that the customer was informed about the school attendance requirement, and that a copy of the 07-31C HHSA was provided to the customer

Procedure:

None

Impacts:

None

References:

EAS 40-105.5

ACL No. 15-22, 15-22E

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Sunset Date:

This policy will be reviewed for continuance by 09/30/21.

Approval for Release:



Rick Wanne, Director
Eligibility Operations