

**County of San Diego, Health and Human Services Agency (HHS) Agency (HHS) Agency (HHS)**  
**CalWORKs Program Guide**

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**Revision Date:**

February 1, 2019

**Background:**

The CalWORKs program mandates all children in an Assistance Unit (AU) age 16 and above, and for whom school attendance is mandatory, regularly attend school.

This revision is due to the document passing the Sunset Date; no policy changes.

**Policy:**

**42-100.F.1 Students 16 Years of Age or Older**

Effective January 1, 2015, if a school district or a School Attendance Review Board (SARB) determines that a child age 16 years of age or older is deemed a chronic truant pursuant to Section 48263.6 of the Education Code, the needs of the child will not be reduced immediately. Instead the child will be referred to Employment Services.

This will apply for any month in which the Eligibility Worker is informed by a school district or a SARB, unless at least one of the exception criteria exists, as described in CPG 42-100.F.3 below.

**42-100.F.2 18 Year-Old Students**

In order to determine continuing CalWORKs eligibility for the child who turned 18, the parent(s)/caretaker relative(s) must provide documentation from the child's school to verify the anticipated graduation date. Request documentation from the parent(s)/caretaker relative(s) a month before the 18<sup>th</sup> birthday month, which must be returned by the established due date.

Refer to CPG 42-100.A for additional requirements when the child turns 18 years old.

**42-100.F.3 Exception Criteria**

A child age 16 years of age or older, who has been deemed a chronic truant pursuant to Section 48263.6, will not be penalized if at least one of the following exception criteria exists:

- Evidence is provided that the child's attendance records are not available
- Evidence is provided that the child has been attending school
- Good cause for school nonparticipation exists at any time during the month (CPG 42-100.G)
- Any member of the household is eligible to participate in the county's current family stabilization program for any reason, including other siblings and parents (CPG 10-007.A)
- Evidence is provided that the child, parent, or caregiver is complying with requirements imposed by a SARB, the County Probation Department, or the District Attorney
- A member of the household is cooperating with a plan developed by a county child welfare agency such as Juvenile Probation, County Child Protective Services or Foster Care, etc.

**Procedure:**

CalWORKs Processing 10-005.K.1 – Welfare-to-Work Activities for High School Students

**Impacts:**

None

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**References:**

EAS 40-105.5

ACL No. 14-12, 15-22, 15-22E

**Sunset Date:**

This policy will be reviewed for continuance by February 28, 2022.

**Approval for Release:**



Rick Wanne, Director  
Eligibility Operations