

**County of San Diego, Health and Human Services Agency (HHS) Agency (HHS) Agency (HHS)  
County Medical Services (CMS) Program Guide**

<b>CMS Hardship for Individuals Over 165% FPL</b>	<b>Number</b>	<b>Page</b>
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**Background:**

When the applicant’s monthly net non-exempt income is over 165% but not over 350% FPL, the worker continues the CMS eligibility process by evaluating for a CMS Hardship, as long as the applicant meets all other eligibility requirements.

**Policy/Procedure:**

**A: Hardship Application**

AuthMed has been programmed to determine Hardship eligibility and will complete the CMS Hardship application during the intake interview. The applicant is given the opportunity to sign the completed CMS Hardship application and the Agreement to Reimburse the County of San Diego form to continue the CMS Hardship evaluation.

In situations where a manual budget is required workers are to follow the steps below.

<b>Step</b>	<b>Action</b>	
1	Determine whether the applicant’s monthly net non-exempt income is at or below 350% FPL.	
2	<b>If the applicant’s monthly net non-exempt income is...</b>	<b>Then...</b>
	350% FPL or less,	<ul style="list-style-type: none"> <li>• Applicant is eligible to apply for CMS Hardship.</li> <li>• Provide applicant a CMS Hardship application and the Agreement to Reimburse the County of San Diego form.</li> </ul>
	in excess of 350% FPL,	Deny the case for excess income.

**B: Allowable Expenses** (See Desk Aid 02 for the Maximum Allowable Expense chart)

Documentation is required for the following allowable expenses:

- Rent & Utilities
- Transportation
- Taxes
- Court ordered support and payments
- Payments on previously incurred medical debt

Documentation NOT required for the following expenses:

- Food
- Miscellaneous

**C: Good Cause**

Eligibility staff are required to evaluate for good cause if the applicant has not returned the required documents/verification by the end of the second 10-day period.

**Other Program Impacts:**

None

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**References:**

None

**Sunset Date:**

This policy will be reviewed for continuance by April 30, 2019.

**Release Date:**

April 25, 2016