

# Article 12 Section 03 Monitoring Compliance

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## 12.03.01 Monitoring Compliance

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12.03.01A  
General

Each CMS eligibility location will monitor decision and compliance deadlines. CMS eligibility staff completes all required actions within 30 calendar days of the decision date.

If there are extenuating circumstances which keep the worker from meeting the deadline imposed per a County Administrative Hearing decision, the worker must notify their supervisor who will contact Appeals to request an extension. The CMS eligibility worker records the supervisor's response to the extension request in case comments. The supervisor takes all required action necessary to ensure the worker is able to comply with the decision by the extended deadline.

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