

**County of San Diego, Health and Human Services Agency (HHSA)
Cash Assistance Program for Immigrants (CAPI) Program Guide**

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Revision Date:
October 1, 2019

Background:
This section provides information regarding hearings and appeals in CAPI.

Purpose:
This section is updated for the sunset review. No Program rules have changed.

Policy:
A CAPI customer has the same appeal and hearing rights as the customer of any state program. CAPI appeals are heard through the State hearing process. Hearing rights are listed on the back of the NOA. The same NOA back used for other state programs is used for CAPI.

1. Hearing Requests:
The table below shows the appeals/hearing process.

Activity	Timeframe	Responsibility
Rights: <ul style="list-style-type: none"> • Ask for a hearing • Have cash aid continue at the same level if hearing filed timely • Have representation at hearing • Request cash be reduced now to avoid possible overpayment • Owe back benefits if hearing determines action was correct. 	N/A	Customer
Asking for a hearing by either: <ul style="list-style-type: none"> • Complete back of NOA and mail it to the address on the back of the NOA • Call 1-800-952-5253 or for TDD 1-800-952-8349 	<ul style="list-style-type: none"> • 90 days maximum from date of NOA • Before effective date to have benefits remain the same 	Customer
Request representation (information on Legal Aid services on reverse of NOA)	Before hearing	Customer
State Hearing File: <ul style="list-style-type: none"> • Right to see by customer or representative • May be shared with: <ul style="list-style-type: none"> ○ County HHSA ○ U.S. Department of Health and Human Services ○ U.S. Department of Agriculture 	N/A	State Hearing Office

Procedure:
Follow the actions in the policies above for appeals and hearing requests.

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Other Program Impacts:

None.

References:

MPP Division 22

Sunset Date:

This policy will be reviewed for continuance on or by 10/31/2022

Approval for Release:

 9-25-19

Rick Wanne, Director
Eligibility Operations